



## TRAVEL MANAGEMENT FEES

	BASIC	CLASSIC	PREMIER	VIP
	\$75 up to 5 hours of planning	\$150 up to 7 hours of planning	\$300 up to 10 hours of planning	\$500 up to 15 hours of planning
<b>PERSONALIZED TRAVEL PLANNING</b>				
<b>CRUISES</b>				
Cruises-booking fee		✓	✓	✓
Add gratuities to cruise package		✓	✓	✓
Book pre-cruise hotel		✓	✓	✓
Add cruise line transfers to booking		✓	✓	✓
On board cruise reservations for shows/dining etc(Upon Request)		N/A	✓	✓
Spa appointments/Cabana rentals on ship (Upon Request)		Suggest	Suggest	✓
Line up or suggest transfers outside of Cruise line		Suggest	✓	✓
Book excursions for client		\$15	✓	✓
Excursions planning meeting for cruises (In office or on phone) (Upon Request)		\$25	✓	✓
Air ticketing fees outside of a package (but have land package booked with us)		\$50/Ticket	\$25/Ticket	✓
Monthly price checks to make sure you have the lowest price			✓	✓
Adding extras like drink packages, dining packages, (unless can be made in the booking process)			✓	✓
<b>RESORT ALL-INCLUSIVE TRIPS</b>				
Air ticketing fees in a Delta Vacations package	✓	✓	✓	✓
Special requests to resort (close rooms, room location, food allergies, etc)(Upon Request)	Suggest	Suggest	✓	✓
Book Cabanas and Spa appointments	Suggest	Suggest	Suggest	✓
Dress codes and Resort info (Upon Request)			✓	✓
Letting your resort know about special occasions (Upon Request)			✓	✓
<b>DISNEY TRAVEL</b>				
Disney Trips Suggestions/Planning call(Upon Request)	\$50/Room	\$50/Room	\$25/Room	✓
Air ticketing fees outside of a package (but have land package booked with us)	\$50/Ticket	\$50/Ticket	\$25/Ticket	✓
Monthly price checks to make sure you have the lowest price			✓	✓
<b>AIRLINES</b>				
Monitoring flights changes before trip	✓	✓	✓	✓
Monitoring seat assignments before trip	✓	✓	✓	✓
Allegiant Ticketing fee (per booking)	\$100	\$100	✓	✓
<b>AIR TICKETING FEES</b>				
Basic Round trip tickets: (Fly and return to same destination)Research fee: \$50 non-refundable (Must book with in 3 days or new fee charged)				
Domestic ticket fee \$50 per ticket				
International ticket fee \$100 per ticket				
Complex trips (Multiple days, destinations, unique airports, etc)				
\$100 research fee (Must book with in 3 days or new fee charged)				
\$75 per ticket ticket fee				
\$150 per ticket ticket fee				
Hours of Service for Airline only: 8am-6pm M-F. What to do in an Emergency guide will be given for self-service after hours.				
<b>ADDITIONAL FEES (NOT ASSOCIATED WITH PACKAGES ABOVE)</b>				
Air only-Single destination  \$50 research fee to look at prices (toward fees if booked within 3 days)	\$100/Ticket	\$125/Ticket	\$150/Ticket	\$200/Ticket
Air only-multi destination   \$100 research fee to look at prices (toward fees if booked within 3 days)	\$150/Ticket	\$175/Ticket	\$225/Ticket	\$300/Ticket
Adding airfare to a Delta Vacations package after land has been booked and deposited	First price check free	\$15 per price check after that		
FIT Europe (book multiple hotels, tours, airline as not part of the package)				
Select package of service above PLUS a 10% booking fee on all bookings on trip)				
First ticket must be paid in advance to get pricing together. If booked within 3 days that amount is credited to account.				
Prices do not include bookin fees for complex trips.				
Destination Wedding Planning \$300 research fee before prices are given				
Car rental fee \$50				
"Suggest" = vetted recommendations based on your preferences that you book independently via link or contact info.				
Air fees starts at \$50/per person for domestic flights, \$100/per ticket for international flight.				
**These are services we offer, please note by booking some of these services there may be an additional cost due to the supplier. For example, making a spa appointment, this chart does not include the cost of the actual appointment or reservation being made, only our time to do this on your behalf.				

